

LMP JOINT STAFFING TRAINING STEP-BY-STEP ENROLLMENT GUIDE

Below are 2 ways to sign up for LMP Joint Staffing Training for Coalition Labor and **KP** Management.

FROM KP LEARN EMAIL

- Find your email from KP-Learn@kplearn. 1 kp.org with the message: "LMP Joint Staffing Training for Coalition Labor and KP Management has been assigned to you."
- Open the email. Click the VIEW DETAILS 2 blue button to search for classes.

You may be prompted to enter your NUID and password.



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LOG IN TO KP LEARN

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- Log in to KP Learn using your NUID and password.
- The KP Learn main page will display the "JST teal logo" for the assignment under My Learning. 2 Click VIEW. If you are unable to locate the assigned course, click My Learning Plan on the upper left of the screen. Scroll down to find LMP Joint Stafing Training. Click VIEW CLASSES.





You will be taken to the course page. Click **SEE CLASSES TO ENROLL** and **scroll down** to search for available classes.

Overview This training course is a REQUIREMENT for all UBT (Unit-Based Team) co-leads and/or staffing champions in accordance with the deliverables specified in Section F and Exhibit 1F in the KP/COALITION OF KAISER PERMANENTE UNIONS NATIONAL AGREEMENT. The training focuses on labor and management joint staffing and workforce planning, emphasizing the importance of these	JST.	LMP Joint Staffing Management Course ID: LMP:JST_CF Pending Registration	Training for Coalition Labor and KP	SES TO ENROLL
	Dverview This training course is a REQUIREMENT deliverables specified in Section F and The training focuses on labor and man	T for all UBT (Unit-Based Tea Exhibit 1F in the KP/COALIT agement joint staffing and v	am) co-leads and/or staffing champions in accordar FION OF KAISER PERMANENTE UNIONS NATIONAL	nce with the AGREEMENT. these

Use **Filters** to search for available classes on specific dates. Once you select a date, click **APPLY FILTERS**. Available classes will appear on the screen.

Available Completed Y Filters	·] ← - Ìĺm		
Language	Location	Available from (DD-MMM-YYYY)	Delivery Type
Type to search 🗸	Type to search 🗸 🗸	12-Sep-2024	Delivery Type
Show classes with at least 1 ava	ilable seat	2024 Thu, Sep 12th < September 2024 > Su Mo Tu We Th Fr Sa 01 02 03 04 05 06 07	EAR FILTERS
12-SEP-2024 - 12-SEP-2024 Session Details: 12-SEP-2024 1:00 English Virtual Class Class ID Virtual Class - Pacific Time Total duration: 03:00 Hrs Check c	9 PM - 4:00 PM (PDT) : 0001349658 :ancellation policy	08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 Cancel OK	0 USD

Visit <u>https://learn.kp.org/Learner.html</u> for tips and resources to manage your KP Learn classes.

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